

Cost Proposal

Request for Proposal Number 6788 Z1

Bidder Name: _____

Cost must be on a per piece basis, and reflect both the rate for sorting and barcoding, and a set postage rate per piece to cover the postage pay-up (this is to eliminate a floating pay-up postage charge). **NO ADDITIONAL COSTS WILL BE ALLOWED including but not limited to transportation, delivery, barcoding and sorting.**

All prices, costs, and terms and conditions submitted in the proposal shall remain fixed and valid commencing on the opening date of the proposal until the contract terminates or expires. However, the parties may mutually agree to increase prices or costs if that price or cost increase is directly connected to a price or cost increase from the United States Postal Service. The State reserves the right to award to multiple bidders in whole or in part.

Bidders are encouraged to provide cost for both Option A, B and C if capable of providing both services.

OPTION A

	INITIAL CONTRACT PERIOD YEAR 1	INITIAL CONTRACT PERIOD YEAR 2	INITIAL CONTRACT PERIOD YEAR 3	INITIAL CONTRACT PERIOD YEAR 4	FIRST OPTIONAL RENEWAL YEAR 1	SECOND OPTIONAL RENEWAL YEAR 1
	COST PER PIECE	COST PER PIECE	COST PER PIECE	COST PER PIECE	COST PER PIECE	COST PER PIECE
Presort Flats Mail Preparation	\$	\$	\$	\$	\$	\$
Presort Letters Mail Preparation	\$	\$	\$	\$	\$	\$

OPTION B

	INITIAL CONTRACT PERIOD YEAR 1	INITIAL CONTRACT PERIOD YEAR 2	INITIAL CONTRACT PERIOD YEAR 3	INITIAL CONTRACT PERIOD YEAR 4	FIRST OPTIONAL RENEWAL YEAR 1	SECOND OPTIONAL RENEWAL YEAR 1
	COST PER PIECE	COST PER PIECE	COST PER PIECE	COST PER PIECE	COST PER PIECE	COST PER PIECE
Presort Flats Mail Preparation	\$	\$	\$	\$	\$	\$

OPTION C

	INITIAL CONTRACT PERIOD YEAR 1	INITIAL CONTRACT PERIOD YEAR 2	INITIAL CONTRACT PERIOD YEAR 3	INITIAL CONTRACT PERIOD YEAR 4	FIRST OPTIONAL RENEWAL YEAR 1	SECOND OPTIONAL RENEWAL YEAR 1
	COST PER PIECE	COST PER PIECE	COST PER PIECE	COST PER PIECE	COST PER PIECE	COST PER PIECE
Presort Letters Mail Preparation	\$	\$	\$	\$	\$	\$

Option A is for the cost of the combined services. Option B and Option C may be the contracted cost if a multi award is found to be in the best interest of the State. Also, Option B or Option C is to be completed if the bidder is only able to provide one of the services. The intent of the options is for the State to receive a lower cost if both services are awarded to one contractor under Option A.